

Staff Report June 2017

This report covers the period from 13th April until June 19th.

1. COLLABORATION AND STAKEHOLDER ENGAGEMENT

1.1 To build and maintain strategic relationships with politicians, bureaucrats, unions and the community to help us achieve our vision

- In the last 6 weeks we are continuing to lobby Ministers and their advisors to obtain a mandate for training for the public service in our DFVWA program. We have met with Minister Wakefield, Minister Fyles and Kate Worden, as well as had numerous conversations with their various advisers.
- Kezia Purick will be hosting a garden party for the NTWWC in August at her property.
- The Friends of the NTWWC program has been very successful. To date, these are our friends:

1. Aditi Srinivas
2. Alex Walton
3. Cheryl Day
4. Chris Short
5. CPSU – Kay Densley
6. Liz Broderick
7. Ludo McFerran
8. Lyn Murray
9. Kacey Dunn
10. Kate Worden
11. Kathryn Ganley
12. Katy Smith
13. Kezia Purick MLA
14. Laura Egan
15. Malarndirri McCarthy
16. Michelle Bonner
17. Michelle Walker
18. Nicole Manison MLA
19. Sandra Nelson MLA
20. Sarah Smith
21. Trish Crossin
22. United Voice
23. Justine Searle (BPW)

1.2 To build and maintain our reputation as industry leaders advocating for the rights of women at work and for workplace cultural change

Domestic and Family Violence Work Aware Project

- The website is now complete, and we have printed presentation folders, banners, business cards and 2 leaflets.
- We have finalised the presentation design and delivered to NAAJA and two mixed groups, with excellent feedback.

- We have also done promotional talks on the project at the NT Community Legal Education network and the DV Network.
- Anna was invited to speak at the AEU conference in Alice on the project. AEU covered her flights. Rachael was invited to speak to the Australian Nursing and Midwives' Federation on the project.
- Monthly fee paying DFVWA training sessions have now been scheduled from April – August. They cost \$440 for private and government sector employees and \$220 for not for profit sector employees.
- An official launch of the project is planned – we are holding off on this to allow time for the Government to consider the mandate.
- We have employed a Principal Program Officer – see staffing below.
- There has been some good media on the project on ABC TV, and ABC radio. This has also highlighted the YWCA as an example of a business who have taken up the DV leave.

3. COMMUNITY EDUCATION

2.1 To establish and implement a clear community education framework

- Community education has been delivered at the Adult Migrant Education Program at CDU, in partnership with Nt Legal Aid.

3. FUNDING

3.1 To ensure ongoing financial sustainability and viability of the NTWWC

1. CBF grant

We have resubmitted the Community Benefit Fund Application for the DFV-WORK-AWARE project for the 3rd time, at a reduced budget. The outcome will be known by 31st August.

2. Training income

We have delivered anti-bullying training to a large community service in Alice Springs and this was a fee for service project. We are also in discussions with another service to deliver 12 sessions of anti bullying training to their entire staff over August and September, as a fee for service.

3. Draft surplus plan

The surplus for 16-17 will be approximately \$87,000 (depending on expenditure in June). The reason for the surplus is additional income (from marketing grants, interest, fundraising, donations and training income) and reduced expenditure (in staff development, wages and super).

We have transferred the required amounts across to the balance sheet to meet our liabilities as below. These amounts were budgeted for in our 16-17 budget, with the exception of employee liabilities which has been calculated from MYOB.

Long service leave	\$7200
Maternity leave	\$15,000
Employee entitlements	\$14,739

We have prepared a draft surplus plan (attached) for the COM to consider. The COM needs to make direction to the auditor as to how the surplus is to be allocated.

We recommend the draft surplus plan be adopted, and the auditor be directed to allocate the surplus as per the plan, with any additional surplus to be allocated to server replacement.

4. Budget

We have drafted up a budget for the 17-18 year for COM's consideration.

We recommend the draft budget be approved.

5. Infrastructure Grant

We have been successful in applying for an infrastructure grant of \$40,495 to replace the floor coverings, and tiles in the Darwin office and paint the office. This will take place in late August/September.

4. CULTURAL ACCESSIBILITY

4.1 To ensure the NTWWC is accessible and culturally appropriate for Aboriginal and Torres Strait Islander women and caters for Aboriginal and Torres Strait Islander women's needs

4.2 To ensure the NTWWC is accessible and culturally appropriate for Culturally and Linguistically Diverse women and caters for Culturally and Linguistically Diverse women's needs

5. REGIONAL AND REMOTE WORK

5.1 To explore opportunities for increasing awareness of and accessibility to the NTWWC in remote communities

6. STAFF

6.1 To maintain the status of the NTWWC as a model employer and workplace

- The two new staff in Alice have settled in well and are completing their induction periods.
- They have also been attending a lot of professional development training, including ASIST workshops, training in bullying and harassment, technology facilitated abuse, and aboriginal interpreters' services.
- Rachael visited Alice Springs for their first week of work, Anna for their third week of work, and Melly for their fifth week of work. Melly also returned in their eight week. Elizabeth will be coming up to Darwin for a week's work in the Darwin office in June.
- We have advertised and interviewed for the 2 day per week ILO in the Darwin office.
- We have advertised and interviewed for the DFVWA PPO and the position has been offered to and accepted by Lenore Dempski who will commence on June 16th. This position will be funded by NTWWC's own money (including training generated income), unless we receive

CBF grant or other funding. We have also made one of the duties of the position to seek funding opportunities.

- The Directors have been filling in as ILOs to ensure we manage a basic level of service while new ILO staff are inducted.
- Anna is going on Long Service Leave from June 17- July 21.

6.2 To maximise and maintain our capacity and competency

7. GOVERNANCE

7.1 A well-functioning, enthusiastic and supported COM.

Strategic planning has occurred and we are in the process of finalising the strategic plan. The operational plan will follow.

7.2 Effective compliant and transparent risk management.

7.3 Up to date policies and procedures are in place and adhered to.

8. SERVICE PROVISION

8.1 Maintain the provision of an accessible, ethical and effective service to empower, support and advocate for Northern Territory working women, both individually and at the structural level, within a feminist framework.