

# Northern Territory Working Women's Centre Committee of Management – AGENDA/MINUTES

**Meeting Date**                3 October 2016  
**Location**                     Darwin and Alice Springs offices  
**Time**                             5.20 FOR 5.30PM  
**Members**  
**Staff**  
**Observers**  
**Apologies**  
**Non-attendance**  
**Chair**  
**Minutes**  
**Meeting opened**

Agenda Item – SPECIAL MEETING	Assigned
Item 1 – Attendance	EW
Item 1a – Declaration of conflicts of interest	EW
Item 2 – Apologies	EW
Item 2a – Non Attendance	EW
Item 3 – Update on funding	AD & RU
Item 4 – Discussion of “Restructuring and Change Strategy Report”	EW
Item 5 – Other business: <ul style="list-style-type: none"> <li>- Potential COM members</li> <li>- AGM</li> <li>- COM availability over coming months</li> </ul>	EW
Item 6 – Next meeting	

Meeting Closed:

## **Strategic Plan**

(Please Do Not Remove)

### **1. Collaboration and Stakeholder Engagement**

1.1 To build and maintain strategic relationships with politicians, bureaucrats, unions and the community to help us achieve our vision

1.2 To build and maintain our reputation as industry leaders advocating for the rights of women at work and for workplace cultural change

### **2. Community Education**

2.1 To establish and implement a clear community education framework

### **3. Funding**

3.1 To ensure ongoing financial sustainability and viability of the NTWWC

### **4. Cultural Accessibility**

4.1 To ensure the NTWWC is accessible and culturally appropriate for Aboriginal and Torres Strait Islander women and caters for Aboriginal and Torres Strait Islander women's needs

4.2 To ensure the NTWWC is accessible and culturally appropriate for Culturally and Linguistically Diverse women and caters for Culturally and Linguistically Diverse women's needs

### **5. Regional and Remote Work**

5.1 To explore opportunities for increasing awareness of and accessibility to the NTWWC in remote communities

### **6 Staff**

6.1 To maintain the status of the NTWWC as a model employer and workplace

6.2 To maximise and maintain our capacity and competency

### **7 Governance**

7.1 A well-functioning, enthusiastic and supported COM.

7.2 Effective compliant and transparent risk management.

7.3 Up to date policies and procedures are in place and adhered to.