



NT Working Women's Centre

CODE OF ETHICS

Confidentiality:

In all aspects of my work with the NT Working Women's Centre I agree not to disclose confidential information to any person or group or to make use of any confidential information acquired from the Centre for personal or professional gain.

All written and verbal communications are confidential unless otherwise stated.

I undertake to respect the privacy of clients, staff and members of the organisation and hold information obtained in the dealings of the Centre in confidence.

Conflict of Interest:

I understand that I must be able to act in the interests of the organisation as a whole, at all times, and that the interests of stakeholders and my personal interests must not take precedence over those of the organisation and its constituents.

I understand that I have a duty to avoid conflicts of interest and that I must not make improper use of my position to gain, directly or indirectly, an advantage for myself or another person or to cause disadvantage to this organisation or any other organisation.

If a potential conflict arises, I agree that it is best that I disclose the matter to the Chairperson or Coordinator as soon as possible, so that the matter can be documented.

I agree with, and will abide by the NT Working Women's Centre code of ethics on confidentiality and conflict of interest.

Signed:

Witnessed by:

Name:

Name:

Position:

Position (Chair/Coordinator):

Date:

Date: